



217 SKUNK HILL ROAD, LEE, MAINE 04455 [Deanna.House@houseinthewoods.org](mailto:Deanna.House@houseinthewoods.org)

**House in the Woods Military & Family Retreat**

EMPLOYMENT APPLICATION

**Application information**

Full name:		Date:	
	<i>Last</i> <i>First</i> <i>M.I.</i>		

Address:		Phone:	
	<i>Street address</i> <i>Apt/Unit #</i>		
		Email:	
	<i>City</i> <i>State</i> <i>Zip Code</i>		

Date Available:		S.S. no:		Days Available to Work	
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Position applied for: HOUSEKEEPING

Are you a citizen of the United States?      Yes       No

If no, are you authorized to work in the U.S.?      Yes       No

Have you ever worked for this company?      Yes       No       If yes, when? \_\_\_\_\_

Have you ever been convicted of a felony?      Yes       No       If yes, explain? \_\_\_\_\_

**In your words, why would you be a good candidate for this position?**

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**Education**

High school: \_\_\_\_\_ Address: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Did you graduate? Yes  No  Diploma: \_\_\_\_\_

College: \_\_\_\_\_ Address: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Did you graduate? Yes  No  Degree: \_\_\_\_\_

Other: \_\_\_\_\_ Address: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Did you graduate? Yes  No  Degree: \_\_\_\_\_

**Previous Employment**

Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Job title: \_\_\_\_\_ From: \_\_\_\_\_ To: \_\_\_\_\_

Responsibilities: \_\_\_\_\_

May we contact your previous supervisor for a reference? Yes  No

**Military Service**

Branch: \_\_\_\_\_ From: \_\_\_\_\_ To: \_\_\_\_\_

Rank at discharge: \_\_\_\_\_ Type of discharge: \_\_\_\_\_

If other than honorable, explain: \_\_\_\_\_

**Disclaimer and signature**

I certify that my answers are true and complete to the best of my knowledge.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**OFFICE USE ONLY:**

DATE RECEIVED \_\_\_\_\_ REVIEWED BY: \_\_\_\_\_

APPLICANT CONTACTED: \_\_\_\_\_

COMMENTS: \_\_\_\_\_